

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 12th day of June 2023, the Commissioners Court of Leon County, Texas, met for its regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Tax Assessor Collector Robin Shafer, County Attorney Keith Cook, Expo Manager Dennis Mizell, and Sheriff Kevin Ellis.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Commissioner Workman opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Foley to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the June 2, 2023, payroll.

MOTION CARRIED.

(COPY FOLLOWS)

5. PUBLIC COMMENTS #1.

None submitted.

6. DISCUSS AND POSSIBLY TAKE ACTION ON FY 22 FINANCIAL AUDIT.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the audit.

MOTION CARRIED.

(COPY FOLLOWS)

7. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST FROM LEON COUNTY MASTER GARDENERS (LONG RANGE PLANNING COMMITTEE) TO OBTAIN A PIECE OF PROPERTY BEHIND ANNEX 1.

Commissioner Workman made a motion, seconded by Commissioner Foley to take no action.

MOTION CARRIED.

8. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY LEASING LAND TO AGRILIFE.

Commissioner Workman made a motion, seconded by Commissioner Foley to take no action.

MOTION CARRIED.

9. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL AND POST APPROVAL OF ST LEO THE GREAT CATHOLIC CHURCH (MR. MUNOZ) USE OF THE GAZEBO ON THE SQUARE ON JUNE 11, 2023 FROM 12:30 – 1:30 P.M. AND JUNE 14, 2023, FROM 6-7 P.M.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve both uses of the square.

MOTION CARRIED.

10. JOHN FAULK HERE TO DISCUSS TITLE PROTECTION PROGRAM (REAL PROPERTY FRAUD ALERT SERVICE) AND TAKE ANY ACTION NECESSARY.

Commissioner Sullivan made a motion, seconded by Commissioner Bing, to take no action.

MOTION CARRIED.

11. DISCUSS AND POSSIBLY TAKE ACTION ON HORSESHOE LAKE RANCH PLAT APPROVAL.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the plat only, no roads.

MOTION CARRIED.

12. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT (SPECTRUM) FOR CR 4821 WEST OF FM 3.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the road use and pipeline agreements for 90 days.

MOTION CARRIED.

(COPY FOLLOWS)

**13. DISCUSS AND POSSIBLY TAKE ACTION ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT (SPECTRUM) FOR CR 344 EAST OF CR 350.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 90-day road use and pipeline agreement.

MOTION CARRIED.

(COPY FOLLOWS)

14. DISCUSS AND POSSIBLY TAKE ACTION ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT (SPECTRUM) FOR CR 278 WEST OF CR 277.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 90-day road use and pipeline agreement.

MOTION CARRIED.

(COPY FOLLOWS)

15. DISCUSS AND POSSIBLY TAKE ACTION ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT (SPECTRUM) FOR CR 359 WEST OF CR 314.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 90-day road use and pipeline agreement.

MOTION CARRIED.

(COPY FOLLOWS)

16. DISCUSS AND POSSIBLY TAKE ACTION ON POSSIBLE REFUND OF TAXES ON PARCEL 6 10 249 FOR THE PAST 20 YEARS.

Judge Ryder made a motion, seconded by Commissioner Bing to offer reimbursement of taxes for previous 5 years in the amount of \$1,219.56.

MOTION CARRIED.

17. DISCUSS AND POSSIBLY TAKE ACTION ON THE ADVANCED FUNDING AGREEMENT FOR THE VOLUNTARY LOCAL GOVERNMENT CONTRIBUTIONS TO STATE HISTORIC ROADS AND HIGHWAY PROGRAM. THIS AGREEMENT IS BETWEEN THE TEXAS DEPARTMENT OF TRANSPORTATION AND LEON COUNTY.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to take no action.

MOTION CARRIED.

18. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY LEASING LAND TO AGRILIFE.

Duplicate agenda item #8.

19. REVIEW AND TAKE ACTION ON APPROVING THE TREASURER'S REQUIRED PFIA HOURS.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the hours.

MOTION CARRIED.

20. DISCUSS AND POSSIBLY TAKE ACTION ON DEBTBOOK QUOTE (ADD MODULE PER GASB-96 REPORTING REQUIREMENTS).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the module, with funds to be taken from Contingency.

MOTION CARRIED.

(COPY FOLLOWS)

21. DISCUSS AND POSSIBLY TAKE ACTION ON STORAGE BUILDING FOR LEON COUNTY YOUTH LIVESTOCK SHOW EQUIPMENT.

Commissioner Workman made a motion, seconded by Commissioner Foley to engage Mark Thacker to update the master plan for the Expo Center area in order to move forward.

MOTION CARRIED.

22. DISCUSS AND POSSIBLY TAKE ACTION ON PCT 2. DONATING A 10-FOOT RHINO MOWER TO THE EXPO.

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the donation.

MOTION CARRIED.

23. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve budget amendments in the amount of \$531,611.57.

MOTION CARRIED.

(COPY FOLLOWS)

24. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve line-item transfers in the amount of \$2,287.97.

MOTION CARRIED.

(COPY FOLLOWS)

25. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

Commissioner Sullivan made a motion, seconded by Commissioner Foley, to approve the following reports:

JP 4: April 2023, May 2023

JP 2: April 2023, May 2023

JP 1: May 2023

MOTION CARRIED.

(COPY FOLLOWS)

26. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the following monthly report.

MAY 2023

MOTION CARRIED.

(COPY FOLLOWS)

27. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following donations and reimbursements:

SENIOR NUTRITION: \$777.50

Precinct 3: In-Kind Donation of Tires

MOTION CARRIED.

28. PURCHASE AND/OR SELLING REQUEST AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-272C FENCING CONSTRUCTION AND INSTALLATION.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to select Montano Construction.

MOTION CARRIED.

(COPY FOLLOWS)

B. DISCUSS AND POSSIBLY TAKE ACTION ON PRICE INCREASE TO BRYAN & BRYAN CONTRACT 2021-241 FOR ROAD OIL.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the increase effective immediately.

MOTION CARRIED.

(COPY FOLLOWS)

C. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-284
1913 JAIL WINDOWS.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the replacement of 5 windows on west elevation.

MOTION CARRIED.

D. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-285
1913 JAIL MASONRY.

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the masonry work on all four elevations.

MOTION CARRIED.

E. DISCUSS AND POSSIBLY TAKE ACTION ON PCT. 2 SELLING A HUSQVARNA
RIDING LAWNMOWER.

Commissioner Bing made a motion, seconded by Commissioner Sullivan to declare it to be scrap instead of selling.

MOTION CARRIED.

F. DISCUSS AND POSSIBLY TAKE ACTION ON CHANGE OF BUSINESS OWNERSHIP
FOR JANITORIAL CONTRACT #2023-270.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the name change of the business.

MOTION CARRIED.

G. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSAL FOR AV UPGRADE IN
THE DISTRICT COURTROOM.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve this upgrade, by reappropriating the funds from the capital murder fund.

MOTION CARRIED.

(COPY FOLLOWS)

29. CLOSE REGULAR SESSION ON OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.074 (PERSONNEL MATTERS).

Regular session closed at 11:18 a.m. on Monday, June 12, 2023.

30. OPEN EXECUTIVE SESSION.

31. DISCUSS PERSONNEL IN THE DISTRICT ATTORNEY'S OFFICE.

32. DISCUSS PERSONNEL IN THE JP 4 OFFICE.

33. DISCUSS PERSONNEL AT THE EXPO.

34. CLOSE EXECUTIVE SESSION.

35. RESUME REGULAR SESSION.

Regular session resumed at 12:22 p.m. on Monday, June 12, 2023.

36. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL IN THE DISTRICT ATTORNEY'S OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the transfer of funds from the vacant Assistant DA position to the administration position.

MOTION CARRIED.

37. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL IN THE JP 4 OFFICE.

Commissioner Foley made a motion, seconded by Commissioner Workman to allow JP 4 to hire an additional part time person so that the current part time person may train their replacement.

MOTION CARRIED.

38. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL AT THE EXPO.

Commissioner Workman made a motion, seconded by Commissioner Foley to increase Brenda Shaw's hourly rate to \$16.95 an hour, effective today.

MOTION CARRIED.

Commissioner Workman made a motion, seconded by Commissioner Bing to allow the Expo Manager hire Jeremy with the hourly range discussed.

MOTION CARRIED.

39. PUBLIC COMMENTS #2.

None submitted.

40. COMMISSIONERS OPEN FORUM.

Commissioner Sullivan reminded everyone that if the commissioners barn isn't answering, to contact the Sheriffs department or dial 911 if there is a road emergency.

41. ADJOURN.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2023.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk